

Building Permit Application Checklist for Installation of a Manufactured/Mobile Home

Owner Information

Name:

Address:

Phone Number:

Manufactured or ** Mobile Home

Manufacturer:

NYS cert. #

Model Number/Designation:

New Home or Relocation:

Installation Manual Available:

Retailer

Name:

NYS cert. #

Address:

Phone Number:

Installer

Name:

NYS cert. #

Address:

Phone Number:

Location of Installation

(911 designation)

Plot Plan submitted, including site drainage:

Zoning Acceptable:

Proposed Installation/Delivery Date:

Structural Installation System Design Approach

***Method of Support System Design**

Manufacturer's Installation Instructions: (Manual submitted as part of the permit application)

NYS Residential Code Appendix "E" Sec. AE 501

Engineered System

** Reference Standard

*** Type of Support System NYSRC Sec.AE 501**

Perimeter, Concrete or Concrete Block

Piles and/or Posts

Concrete Slab

Piers and Ground Anchors

Permanent Wood Foundation

Method to Prevent Frost Damage

Footings below Frost

NYSRC Sec. AE502.3

*Floating Slab

Other Engineered Design

Anchorage NYSRC Sec.AE501

Ground Anchors and Ties

Ties to Deadmen, Footings, or Foundation

Engineered Design

Ventilation NYSRC Sec.AE502.6

Skirting or other

* Engineered support & anchoring systems are required if the proposed support system deviates from a frost protected footing and pier system, per manufacturer's installation instructions. Engineered anchoring systems may be approved without a stamp, if, the proposed system is allowed in the manufacturer's instructions.
Homes (mobile) manufactured prior to June 15, 1976 requires the use of reference standard NCS/BCS ANSI 225.1 1994 for installation specifications